



AIA
Middle Tennessee
Emerging Professionals Committee

Emerging Professional Firm Liaisons

Firm Liaisons serve as the direct link between the AIA Middle Tennessee Emerging Professionals Committee and Emerging Professionals (EPs) at local firms. One Liaison per firm shall serve for a one-year term with the expressed support of a firm leaders.

Responsibilities include:

- + Promote AIA events and programs to EPs at their firm via e-mail and word of mouth
- + Actively participate in AIA programming, attending a minimum of one event quarterly
- + Provide ongoing feedback to improve future programming

Benefits:

- + Invitation to bi-annual liaison-only events
- + Recognition at annual EP Holiday Party and EP Chapter Meeting
- + Priority access to professional development programming

Term: 1 year

To apply: Complete the attached Firm Liaison Application form and email to aiamidtneps@gmail.com.



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AIA Emerging Professionals: Firm Liaison Application

Name: _____

Firm Name: _____

Firm address: _____

City State ZIP: _____

Telephone: _____

Email: _____

Current Job Title: _____

AIA Membership Status: ___ AIA ___ Assoc. AIA

Member number: _____

Licensure Status

- Licensed since _____ (year) in _____ (state)
- Not licensed, pursuing licensure in _____ (state)
- Not licensed, not pursuing licensure

Education

Name of School/City: _____

Degree/Major: _____

Graduation Date (Month/Year): _____

Name of School/City: _____

Degree/Major: _____

Graduation Date (Month/Year): _____

The responsibilities of an AIA Middle TN Firm Liaison include:

- + Promoting AIA events and programs to EPs at their firm via email and word of mouth
- + Actively participating in AIA programming by attending a minimum of one AIA event per quarter
- + Providing feedback to improve future programs

Agreement Form

I fully understand the expectations of the AIA EP Firm Liaison position and commit to fulfill these responsibilities.

Applicant's Signature:

I fully understand the expectations of the AIA EP Firm Liaison position, and authorize and encourage the above applicant to fulfill these responsibilities on behalf of the stated Firm.

Signature of Firm Principal

Printed Name
